

Walkern Parish Council Privacy Policy

OUR PRIVACY AND COOKIES POLICY

Walkern Parish Council is committed to respecting your privacy and the privacy of every visitor to our web site, every person completing our contact form and every person emailing us their personal information. The information we collect about you will be used to fulfil the required services and enable us to improve how, as an organisation, we deal with you.

Should you have a question about the data we store, our contact details are:

Address: Heidi Broady
Clerk to the council
47 Pembridge Gardens
Stevenage
SG2 8BF
Email: clerk@walkernparishcouncil.org
Phone: 01438 817758

The information that we collect about you will only be used lawfully (in accordance with the Data Protection Act 1998 and the General Data Protection Regulation 2018). All data is retained exclusively within the United Kingdom, or transferred only to 'third countries' where 'adequacy of protection' or specific certification as defined by The GDPR has been confirmed.

This information will not be disclosed to anyone outside Walker Parish Council or its associated companies, partners, and other companies with which Walker Parish Council has arranged services for your benefit.

We expect the information we hold to be accurate and up to date. You have the right as an individual to find out what information we hold about you and make changes if necessary; you also have the right, assuming we are not obligated by law to refuse, to ask us to stop using the information. To have your information removed or rectified, please contact clerk@walkernparishcouncil.org.

The type of information that we will collect on you, and you voluntarily provide to us on this website/form/email includes:

- * Your name
- * Address
- * Telephone number(s)
- * Email address
- * Survey responses
- * IP address

We may, in further dealings with you, extend this information to include your address, services used, records of conversations and information exchanged between us relating to your queries and requests of us.

You are under no statutory or contractual requirement or obligation to provide us with your personal information; however, we require at least the information above in order for us to deal with you as an individual or organisation that is intent on using our services in an efficient and effective manner.

The legal basis for processing your data is based on your specific consent, performance of a contract, compliance with a legal obligation, your vital interest and/or legitimate interest that we will have at the point the information was initially provided, therefore we will not store, process or transfer your data outside the parties detailed above unless we have an appropriate lawful reason to do so. Unless we are precluded from doing so by law, you have the right to remove your consent at any time by contacting us on the email address above and requesting that processing of your details be restricted or deleted.

Unless otherwise required by law, your data will be stored for a period of 2 years after our last contact with you, at which point it will be deleted.

PROTECTION OF PERSONAL INFORMATION

Walkern Parish Council takes precautions, including administrative, technical, and physical measures, to safeguard your Data against loss, theft, and misuse, as well as against unauthorized access, disclosure, alteration, and destruction.

Walkern Parish Council uses industry-standard efforts to safeguard the confidentiality of Data, including encryption, firewalls and SSL (Secure Sockets Layer). We have implemented reasonable administrative, technical, and physical security controls to protect against the loss, misuse, or alteration of your Data.